WILTSHIRE POLICE

Force Disclosure Unit
Wiltshire Police HQ
London Road
Devizes
Wiltshire
SN10 2DN
Tel 101 ext 62005
www.wiltshire.police.uk
disclosure@wiltshire.pnn.police.uk

XXXXXX – by E Mail

Date: 4th November 2026 Your ref: FOI Our ref: FOI 2026 / 1010

Reply contact name is: Nick Penny

Dear XXXXXX,

I write in connection with your request for information dated 24th October 2026 concerning Overtime.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Your request for information has now been considered and – having consulted our Policy and Resource Management Teams - I am now able to respond as follows.

You wrote (and Our Reponse)

Can I please ask for the following:

1. What recording method/system is in place for recording hours worked over contracted hours within the ranks of: Inspector, Chief Inspector and Supt.

   No formal recording system is in place. The individuals concerned keep a log of their hours.

2. What methodology is applied to calculating these hours? Is it purely hours worked or is there a deduction?

   Hours worked.

3. Can you provide any relevant force policy regarding this?

   We do not have a policy specifically on recording hours worked over contracted hours within the ranks of: Inspector, Chief Inspector and Supt.

   The attached Management of Resources Policy and Overtime Policy (Working Time Tracking) for Wiltshire Police & OPCC Staff Policy and Procedure applies to all officers and staff regardless of rank.

4. Are you as a force able to breakdown current balances per rank and specialism and view these at a tactical and strategic level? Can you provide those breakdowns?

   No.

5. What are your current force sickness abstractions in these ranks – by volume and percentage of each rank and specialism.

   4 Inspectors, 1 Chief inspector, 0 Superintendents off on sickness currently.

   By percentage – No Information Held.

   Under FOI there is no obligation on an Authority to create data where none currently exists simply to answer an FOI request.

I am satisfied that all the relevant information has been passed to me and been considered in the light of your request within the time constraints applicable under the legislation.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely,

Nick Penny
Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure.

Force Disclosure Unit
Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN
Telephone 101 ext 62005

Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:
Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.pnn.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original FoI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk