

WILTSHIRE POLICE



XXXXXXX
By email

**Force Disclosure Unit
Police Headquarters**
London Road
DEVIZES
Wiltshire
SN10 2DN

Date 18th October 2024

Our Ref FOI 2024-813

Dear XXXXX,

I write in connection with your request for information dated 6th September 2024, concerning data governance, leadership, quality management etc.

Note - This request was paused a couple of times pending clarification, therefore this has been actioned within the statutory 20 working day deadline.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, research was conducted by the Data Protection Officer, Force Policy Officer, IT, Improvement & Change and Learning & Development departments at Wiltshire Police.

Your request for information has now been considered and I am able to respond as follows.

You wrote and our response:

Data Governance

- Does your police force have a documented data governance framework? (Yes/No)

Yes - Information Risk Management Policy

- If yes, when was it last reviewed and updated?

February 2024

Data Leadership

- Is there a designated Chief Data Officer (CDO) or equivalent role within your police force? (Yes/No)

No - Wiltshire Police do not have a CDO, however, we have a Senior Information Risk Owner and an established Information Management & Assurance capability.

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- How many Full-Time Equivalent (FTE) staff are dedicated to data management and analytics? Please break this down by Data Analysts, Data Scientists, Data Engineers, Data Architects, Database Administrators & Data Leaders.

Data Analysts (11 Business Intelligence Analysts)

Data Scientists (1)

Data Engineers (0)

Data Architects (0)

Database Administrators (2)

Data Leaders (Information Asset Owners = 30+)

Data Quality Management

Clarification received 01.10.2024

Data Quality Management is a broad term that encompasses how Wiltshire Police ensure the data it holds is of a high quality. It encompasses all datasets the force holds, but I am happy for you to pass back that they can dismiss this question if it will slow the FOI request down.

Critical Dataset = A dataset which is used by the force to inform decisions at any level, for example this could be datasets from Wiltshire Polices crime recording system or HR system.

- Does your force routinely (at least quarterly) assess the quality of its data (e.g., accuracy, completeness, timeliness)? (Yes/No)

Yes

- What percentage of your force's critical datasets have been subject to a formal data quality assessment in the last year?

N/A - This is an iterative, inherent and repeatable process.

Data Strategy

- Is there a data strategy aligned with your force's broader organizational strategy? (Yes/No)

Wiltshire Police is working towards implementing the principles outlined in the National (Policing) Digital, Data and Technology Strategy. This sets out the digital ambition for the service through a set of tangible digital priorities for policing and outlines the key data and technology building blocks required to deliver them. In doing so, it builds on the Policing Vision 2025 and other relevant pan government strategies which support our core mission to make communities safer.

- Please provide the year when the data strategy was first implemented and any subsequent revisions. Please also provide the strategy document if available.

[National-Policing-Digital-Strategy-2020-2030.pdf \(pds.police.uk\)](#)

Data Literacy

- Has your force implemented any formal data literacy programs or training for staff? (Yes/No)

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Clarification received 18.09.2024

The term "staff" encompasses Police Staff and Police Officers.

No

- What percentage of your staff have completed data literacy training in the last 12 months?

N/A

Data Infrastructure and Technology

- What data management platforms or tools does your force use (e.g., data warehouses, ETL tools, analytics platforms)?

SharePoint, Qlik Sense, Oleeo, Halo

- Does your force have a cloud strategy for data storage and processing? (Yes/No)

Yes - we have a draft cloud strategy.

Data Sharing and Integration

NOTE - There was another question submitted for this part of the request. This question would have engaged Section 12 FOIA and, therefore, you agreed to omit this question in order for the remaining questions to be actioned.

- Does your force have standardized protocols for data integration between internal systems? (Yes/No)

No - we don't have a standardised protocols, we use various depending on the systems.

Data Ethics and Privacy

- Does your force have an ethics board or similar body that reviews data-related projects? (Yes/No)

There is an Ethics Board but it does not routinely review data related challenges. However, this anomaly will be addressed through revised information governance arrangements in line with the Digital, Data and Technology Strategy aspirations.

- Are there policies in place to ensure data privacy compliance (e.g., UK GDPR, UK DPA)? (Yes/No) If yes, please list the data privacy policies you follow and adhere to.

Yes - Data Protection Policy, Information Management Policy, Information Security Policy, Information Asset Owners Handbook.

Data Use and Analytics

- What proportion of your force's operational decisions are data-driven? (Please estimate a percentage)

It is not possible to provide an estimate of decisions that are driven by data, but it is an increasing picture of data driven decisions supported by professional judgement. We use data relating to demand and performance to determine decisions around team structure and resourcing. We use data and intelligence to drive operational decisions. We use demand forecast data in conjunction with professional judgement to inform our business planning processes. Estimate this is at 60%.

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- Does your force use widespread (across multiple departments) advanced analytics (e.g., predictive modelling, AI, machine learning) to inform policing strategies and crime prevention? (Yes/No)

No

Continuous Improvement and Innovation

- Does your force have a process for continuously improving its data management practices? (Yes/No)

Yes

- How often are new data management technologies or practices piloted within your force?

As required

I am satisfied that all the relevant information has been passed to me and been considered in the light of your request within the time constraints applicable under the legislation.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely,

Force Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure.



Force Disclosure Unit

Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN



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Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:

Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original Fol request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk

Please note that the ICO's offices will be closed for the foreseeable future and are therefore unable to receive correspondence via post.

If you should wish to contact them, please visit <https://ico.org.uk/global/contact-us/>

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