

WILTSHIRE POLICE



XXXXXXX
By email

**Force Disclosure Unit
Police Headquarters**
London Road
DEVIZES
Wiltshire
SN10 2DN

Date 21st March 2024

Our Ref FOI 2024-244

Dear XXXXX,

I write in connection with your request for information dated 27th February 2024, concerning systems used.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, research was conducted by the IT and Finance departments at Wiltshire Police.

Your request for information has now been considered and I am able to respond as follows.

You wrote and our response:

Clarification was received on 4th March 2024 in relation to the final table, which referred to DMS as "Document Management System" instead of "Duty Management System". It was confirmed to provide information only for "Duty Management System".

- 1) Please advise what systems (including date of implementation) you use for the following services:

	Name of system	Date of system implementation
Finance	Aggresso Unit 4 ERP	April 2019
Payroll		
Human Capital Management (HCM)		
Duty Management System (DMS)	GRS	1999

- 2) How much is spent on the systems per annum (i.e. the financial year 6 April – 5 April)?

Please note:

Our Finance, Payroll and HR are all within our Unit4 ERP System. The combined costs of all 3 have been provided, as to split these individually would be difficult to do.

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The costs provided for all systems listed do not include costs for any development work undertaken during the year. In addition, this does not include application support, training or Cloud costs associated with the Unit4 ERP System.

	2022/2023	2023/2024
Finance	£178,408	£184,383
Payroll		
Human Capital Management (HCM)		
Duty Management System (DMS)	£22,696	£37,000

- 3) Please advise if the management of these IT systems are outsourced to third parties, and if so, when does the contract end?

	Outsourced or managed in-house?	If outsourced, name of organisation outsourced to	Contract end date
Finance	In house	-	March 2026
Payroll	In house	-	
Human Capital Management (HCM)	In house	-	
Document Management System (DMS)	In house	-	Unfixed term contract

I am satisfied that all the relevant information has been passed to me and been considered in the light of your request within the time constraints applicable under the legislation.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely,

Force Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure.



Force Disclosure Unit

Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN



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Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:

Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original Fol request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk

Please note that the ICO's offices will be closed for the foreseeable future and are therefore unable to receive correspondence via post.

If you should wish to contact them, please visit <https://ico.org.uk/global/contact-us/>

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