



Force Disclosure Unit

Wiltshire Police HQ
London Road
Devizes
Wiltshire
SN10 2DN
Tel 101 ext. 62005

Website: www.wiltshire.police.uk
Email: disclosure@wiltshire.police.uk

XXXXXXXX
By email

Date: 15th March 2022

Our ref: FOI 2022/174

Reply contact name is: Abigail Standidge

Dear XXXXX,

I write in connection with your request for information dated 16th February 2022, concerning facilities management services contracts.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, research was conducted by the Facilities department at Wiltshire Police.

Your request for information has now been considered and I am able to respond as follows.

You wrote and **our response:**

I would be most grateful if you would provide me, under the Freedom of Information Act, the following information regarding your facilities management approach:

- Which software solution(s) are used to manage your corporate property/assets including facilities management (CAFM)? When is this contract expected to expire and are you expecting to extend or renew this contract?

Wiltshire Police do not use a software solution for such purposes.

- What was the actual contract value(s) of each contract?

N/A

- Who is the senior officer (outside of procurement) responsible for this contract?

N/A

- How are facilities management services (hard FM, soft FM or TFM) handled across your estate?

Services tendered and managed against contract by Regional Police Procurement Unit.



INVESTOR IN PEOPLE

- If any services are outsourced, which services and to which suppliers?

All services outsourced can be reviewed on e:tendering portal “Bluelight” and therefore this information is exempt by virtue of Section 21 of the Freedom of Information Act 2000 (information accessible to applicant by other means).

The following link will direct you to the Bluelight Procurement Database (BLPD) – <https://www.blpd.gov.uk/foi/foi.aspx>.

- What are the start dates and durations of these contracts, and which services are included in each?

As above – please see BLPD, where contract information is published for transparency.

- Is there an extension clause in the contract(s) and if so, what is the duration of the extension?

As above – please see BLPD, where contract information is published for transparency.

- Has a decision been made yet on whether the contract(s) are being either extended or renewed?

Regional Police Procurement Unit manage contracts and will seek Regional Police Force feedback prior to seeking Board approval to any recommendations to extend or renew service.

- What is the job title of the senior officer (outside of procurement) responsible for the contract(s)?

The Head of Facilities & Estate for Wiltshire Police is the Wiltshire Stakeholder lead for services procured and managed by South West Regional Procurement Services

- Do you utilise any outsourced helpdesk or FM integrator services? If so, with which supplier(s)?

No

- Are you looking to commission any estate condition surveys this year?

Estate condition surveys are undertaken via a contract. As above – please see BLPD, where contract information is published for transparency.

- Typically what type of fire related safety services would you outsource? FRA's, Compartmentation Surveys, Fire Strategy Development etc.

Technical estate services are undertaken via a contract. As above – please see BLPD, where contract information is published for transparency.

Section 17 of the Freedom of Information Act 2000 requires Wiltshire Police, when refusing to provide such information (because the information is exempt) to provide you the applicant with a notice which: (a) states that fact, (b) specifies the exemption in question and (c) states (if that would not otherwise be apparent) why the exemption applies.

The exemption applicable to the information requested is:

Section 21 – Information Accessible to the Applicant by Other Means

In accordance with section 17 of the Act, this letter represents a partial Refusal Notice for this particular request.

I am satisfied that all the relevant information has been passed to me and been considered in the light of your request within the time constraints applicable under the legislation.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely,

Abigail Standidge
Force Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure.



Force Disclosure Unit
Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN
Telephone 101 ext 62005



Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:

Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original FoI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk

Please note that the ICO's offices will be closed for the foreseeable future and are therefore unable to receive correspondence via post.

If you should wish to contact them, please visit <https://ico.org.uk/global/contact-us/>