



Force Disclosure Unit
Wiltshire Police HQ
London Road
Devizes
Wiltshire
SN10 2DN
Tel 101 ext. 62005
www.wiltshire.police.uk
disclosure@wiltshire.pnn.police.uk

Date: 6th December 2021

Our ref: FOI 2021/1010

Reply contact name is

Dear ****,

I write in connection with your request for information, dated 3rd December 2021, concerning the current Facilities Management.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, searches were conducted with contracts department of Wiltshire Police.

Your request for information has now been considered and I am not obliged to provide you with an answer in full.

You wrote:

I would like the organisation to review my freedom of information request below, that's focused around contract data for services around facilities management.

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.
2. Lift service and maintenance – Service contract for lift service and maintenance.
3. Food – Service contract that is focused around catering services.
4. General waste services contracts – The organisation's primary general waste service contract.
5. Laundry services where clothes and linen can be washed and ironed.

Contract profile questionnaire for each type of contract:

1. Supplier/Provider of the services



INVESTOR IN PEOPLE

2. Total Annual Spend – The spend should only relate to each of the service contracts listed above.
3. A description of the services provided under this contract please includes information if other services are included under the same contract.
4. The number of sites the contract covers
5. The start date of the contract
6. The end date of the contract
7. The duration of the contract, please include information on any extensions period.
8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Our Response:

Some of the information you have requested is already within the public domain and can be accessed below from the following links – we have provided each separate link for the contract in question:

1. Office and building cleaning – Service contract that is focused around office, commercial and building cleaning services.
<https://www.blpd.gov.uk/foi/foicontractview.aspx?contractid=39043>
4. General waste services contracts – The organisation's primary general waste service contract.
<https://www.blpd.gov.uk/foi/foicontractview.aspx?contractid=43997>
5. Laundry services where clothes and linen can be washed and ironed.
<https://www.blpd.gov.uk/foi/foicontractview.aspx?contractid=41187>

Please see below answers for contract 2 and 3 and question 8:

2. Lift service and maintenance – Service contract for lift service and maintenance.
This contract is currently at tender evaluation stage having been tendered.
3. Food – Service contract that is focused around catering services.
The catering service has been suspended for 18 months over Covid and is out of contract. The company is currently provided a limited café bistro. When the “new world” catering service needs have been determined, this contract will be tendered.

8. Who within the organisation is responsible for each of these contracts? name, Job Title, contact number and email address.

Emma Ashforth
Senior Category Buyer
Emma.ashforth@devonandcornwall.pnn.police.uk
07525 246759

Section 17 of the Freedom of Information Act 2000 requires Wiltshire Police, when refusing to provide information (because the information is exempt) to provide you the applicant with a notice which: (a) states that fact, (b) specifies the exemption in question and (c) states (if that would not otherwise be apparent) why the exemption applies.

Exemption applied:

Section 21 – Information accessible to the applicant by other means

In accordance with section 17 of the Act, this letter represents a partial Refusal Notice for this request.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely

Force Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure, details of this process can be found below.



Force Disclosure Unit

Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN
Telephone 101 ext 62005

Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:
Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.pnn.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original FoI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is

independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk