

**Force Disclosure Unit**

Wiltshire Police HQ

London Road

Devizes

Wiltshire

SN10 2DN

Tel 101 ext. 62005

www.wiltshire.police.ukdisclosure@wiltshire.pnn.police.uk

XXXXXXXXXX

By email

Date: 9th March 2021

Our ref: FOI 2021/018

Reply contact name is: Abigail Standidge

Dear XXXXX,

I write in connection with your request for information dated 7th January 2021 concerning the provision of services . Please accept my apologies for the delay in providing a response to your request.

I am required by the Freedom of Information Act 2000 to handle all requests in a manner that is blind as to the identity and motives of the requestor. Any information released as a response to a request is regarded as being published and therefore in the public domain without caveat.

Following receipt of your request, research was conducted by the South West Police Procurement, Finance and Fleet departments at Wiltshire Police.

Your request for information has now been considered and I am able to respond as follows.

You wrote:

I'd like to request some information in regards to the following services. Listed Services:

- a) Laundry equipment supply, maintenance and install.
- b) Catering equipment supply, maintenance and install.
- c) Fire equipment supply, maintenance and install and provision of Fire Risk Assessments / consultancy.
- d) HVAC equipment supply, maintenance and install.
- e) Cleaning supplies in regards to laundry detergents, laundry disinfectants, room disinfection solutions

Request for information on the following:

1. Please confirm your annual spend for the listed services showing a breakdown of contract value and any additional ad-hoc spend for the previous 3 years.



INVESTOR IN PEOPLE

- i) Please highlight any credits received or cost deductions made due to poor service for the duration of the contract.
2. Please confirm where services have been won through a tender or bid process or awarded via framework.
 - i) Please confirm all suppliers who competed and their scoring following evaluation.
 - ii) Please provide a copy of the winning submission and contract in place.
 - iii) Please confirm the expected retender date.
 - iv) Please confirm the portal or tender forum you advertise/promote such works through.
3. Please confirm the SLA Levels in place for the listed services.
 - i) Please confirm the SLA Levels reached by current suppliers for the listed services.
4. Please provide your most recent asset list for the above services.
5. Please confirm the name and contact details of the person responsible for procurement of the above services.

Our response

I'd like to request some information in regards to the following services. Listed Services:

- a) Laundry equipment supply, maintenance and install.
No formal contract
- b) Catering equipment supply, maintenance and install.
No formal contract
- c) Fire equipment supply, maintenance and install and provision of Fire Risk Assessments / consultancy.
See below for response
- d) HVAC equipment supply, maintenance and install.
No formal contract
- e) Cleaning supplies in regards to laundry detergents, laundry disinfectants, room disinfection solutions
No formal contract

Request for information on the following: ***Note the responses will only be in relation to part c)***

1. Please confirm your annual spend for the listed services showing a breakdown of contract value and any additional ad-hoc spend for the previous 3 years.

21/10/2020 - EP2 2KG POWDER EXT/EP1000 1KG ABC EXT - £8697.90

13/01/2021 - EP2 2KG POWDER EXT - £1188.60

- i) Please highlight any credits received or cost deductions made due to poor service for the duration of the contract.

N/A

2. Please confirm where services have been won through a tender or bid process or awarded via framework.

Made via an ESPO Framework, SWPPD then undertook a mini competition under that Framework Agreement.

- i) Please confirm all suppliers who competed and their scoring following evaluation.

This response is exempt by virtue of s43(2) of FOIA 2000. See end for reasoning.

- ii) Please provide a copy of the winning submission and contract in place.

This response is exempt by virtue of s43(2) of FOIA 2000. See end for reasoning.

- iii) Please confirm the expected retender date.

It is likely that a re-tender will take place later Summer/early Autumn 2021

- iv) Please confirm the portal or tender forum you advertise/promote such works through.

Any opportunities for any Contract are advertised via <https://bluelight.eu-supply.com>

3. Please confirm the SLA Levels in place for the listed services.

No formal SLA's in place

- i) Please confirm the SLA Levels reached by current suppliers for the listed services.

4. Please provide your most recent asset list for the above services.

Type	Total
6 Ltr Foam	53
2 Ltr Foam	0
3 Ltr Foam	0
9 Ltr Foam	3
5Kg CO2	7
2Kg CO2	239
9 Ltr Water	152
6 Ltr Water	1
6 Ltr Hydrex	0
3 Ltr Hydrex	0
9Kg Dry Powder	4
6Kg Dry Powder	45
4Kg Dry Powder	0
3Kg Dry Powder	0
2Kg Dry Powder	6
1Kg Dry Powder	0
6 Ltr Wet Chemical	1
45 Ltr Foam	0
Hose Reels	0
Dry Risers	0
Fire Blankets	33
Total	544

Note: Our Fleet department install fire extinguishers (single use) in the vehicles, however it is the responsibility of the drivers to inform the department when these have been used or need replacing. Due to this, it would be difficult to determine the exact asset numbers relating to extinguishers which have been allocated for vehicle use.

5. Please confirm the name and contact details of the person responsible for procurement of the above services.

Emma Ashforth MCIPS
Senior Category Buyer (Facilities Management)
South West Police Procurement Dept (Devon & Cornwall, Dorset, Gloucestershire, Wiltshire)
Mobile: 07525 246759

Question 2(i) and question 2(ii) are exempt from disclosure by virtue of the following exemption:

Section 43(2) – Commercial Interests

Section 43 is a class-based qualified exemption and is therefore subject to a Public Interest test.

Public interest considerations

Factors favouring disclosure

Disclosing information regarding the tenure process and the external supplier(s) involved would ensure Wiltshire Police are being open and transparent with the public. The disclosure would encourage public debate and increase public awareness on this subject matter. It would also allow the public to see where the public funds for the Force are being spent.

Factors against disclosure

Disclosing the information requested is likely to damage the relationship between Wiltshire Police and the service provider(s). In turn, this could prejudice the commercial interests of the service provider(s), especially in cases where there may be a limited number of suppliers in the market. Making a disclosure could identify information which has been specifically obtained through negotiation between Wiltshire Police and the service provider(s), thus prejudicing Wiltshire Police's position in future negotiations.

Balance test

Despite there being an identifiable public interest in Wiltshire Police being open and transparent, the interests of the Force may be jeopardised if information relating to sensitive commercial information about business, financial or contractual issues are disclosed. The community would also be impacted as costs to the Force could be driven up by the lack of competition due to companies refusing to do business with Forces that disclose commercially sensitive information. If this information were to be disclosed, this could cause harm between Wiltshire Police and its service provider(s).

Having weighed up all of the factors outlined above, on balance the argument for disclosing this information is not made out and therefore it is in the public interest to withhold this information from disclosure.

Section 17 of the Freedom of Information Act 2000 requires Wiltshire Police, when refusing to provide information (because the information is exempt) to provide you the applicant with a notice

which: (a) states that fact, (b) specifies the exemption in question and (c) states (if that would not otherwise be apparent) why the exemption applies. In accordance with the Freedom of Information Act 2000 this letter acts as a Refusal Notice for those aspects of your request.

Exemption applied:

Section 43 – Commercial Interests

I am satisfied that all the relevant information has been passed to me and been considered in the light of your request within the time constraints applicable under the legislation.

Wiltshire Police would like to thank you for the interest that you have shown in the Force.

Yours sincerely

Abigail Standidge

Force Disclosure Decision Maker

Wiltshire Police offers a re-examination of your case under its review procedure.



Force Disclosure Unit
Wiltshire Police HQ, London Road, Devizes, Wiltshire SN10 2DN
Telephone 101 ext 62005



Freedom of Information Request Appeals Procedure

1. Who Can Ask for a Review

Any person who has requested information from Wiltshire Police, which has been dealt with under the Freedom of Information Act, is entitled to complain and request an internal review, if they are dissatisfied with the response they received.

2. How to Request a Review

Requests for review of a Freedom of Information request must be made in writing to the:

Force Disclosure Unit
Wiltshire Police Headquarters,
London Road, Devizes,
Wiltshire,
SN10 2DN

Email at disclosure@wiltshire.pnn.police.uk.

The reference number, date of the request and details of why the review is being requested must be included. Requests for review should be brought to the attention of the Force Disclosure Unit within 20 working days of the Force's response to the original FoI request.

3. Review Procedure

Receipt of a request for review will be acknowledged in writing to include confirmation of the reasons for the review. The review will be conducted by another Decision Maker, who is independent from the original Decision Maker. The Force Disclosure Unit will set a target date for a response. The response will be made as soon as is practicable with the intention to complete the review within twenty working days. In more complex cases the review may take up to 40 working days.

The Independent Decision Maker will conduct a review of the handling of the request for information and of decisions taken, including decisions taken about where the public interest lies in respect of exempt information where applicable. The review enables a re-evaluation of the case, taking into account the matters raised by the complaint.

4. Conclusion of the Appeal

On completion of the review the Independent Decision Maker will reply to the complainant with the result of the review. If the complainant is still dissatisfied following the review they should contact the Information Commissioner to make an appeal. The Information Commissioner can be contacted via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 01625 545 700
Fax: 01625 524 510
Email: mail@ico.gsi.gov.uk

Please note that the ICO's offices will be closed for the foreseeable future and are therefore unable to receive correspondence via post.

If you should wish you contact them, please visit <https://ico.org.uk/global/contact-us/>